



City of Bristol Virginia

300 Lee Street
Bristol VA 24201
www.bristolva.org

Sole Source Determination

Indicate the factor(s) that resulted in a “sole source” determination.

Attach any documentation to support the sole source purchase.

- Contract in place
- Original Equipment Manufacturer’s Requirement
- Vendor Requirement (Re: service agreements)
- Other – explain below

Comments:

Signature _____ Date _____